

Vendor Opportunities Posted August 2, 2011

NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period September 1, 2011 to August 31, 2012.

Employee Assistance Program

Provide mental health services (i.e. depression, anxiety, substance abuse and other personal issues) to all full time employees and their dependants. Must have

- A minimum of an MSW and New Jersey Licensure
- A minimum of 10 years experience
- A working knowledge of the Cape May County environment

Neurological & Nuerodevelopmental Health Training

Provide staff training with a Board Certified Behavior Analyst. Will provide a Behavior Support Plan, Direct Observation and Data Collection, and report on the student.

- A minimum of 10 years experience
- Must be Board Certified

All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c.57 and be submitted no later than 1:00pm on Monday, August 15, 2011 to:

George Drozdowski
School Business Administrator/Board Secretary
Lower Township Board of Education
834 Seashore Road
Cape May, NJ 08204
Phone: 609-884-9400
Fax: 609-884-1812

Any proposal received after the deadline will not be opened and will be returned to sender.

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20 et seq. at the district's August 23, 2011 Board Meeting. *A Certificate of Insurance with proper levels of coverage must be presented to the Board upon award of contract and prior to working in the district.*